STUDENT DIVERSITY AND INCLUSION COUNCIL CONSTITUTION

Preamble:
As a student organization the Student Diversity and Inclusion Council (SDIC) will work with the College of Charleston, within the Office of Institutional Diversity, to promote positive solutions to advance the University’s goals and assist on advancing future goals surrounding diversity and inclusion.

Article I: The Purpose of the Student Diversity and Inclusion Council
The purpose of the SDIC is to promote and celebrate diversity as a strength and not a weakness; to educate and promote awareness at the College of Charleston about diversity issues; to explore diversity issues on campus and in surrounding areas; to provide a support as a point of contact, for fellow students who feel marginalized, and to have an overall positive impact regarding diversity on our campus. Our support will come in through listening, sharing, educating, and encouraging. The Diversity LEADERS shall not duplicate the function of established offices, departments, or other groups operating on campus; rather we are working along with them to advance diversity. We are students helping students. These are our goals, and as members of the Student Diversity and Inclusion Council we affirm that we will follow these guidelines to the best of our ability.

Article II: Compliance with the Office of Institutional Diversity’s Mission
The Student Diversity and Inclusion Council will operate in complete compliance with the Office of Institutional Diversity mission statement. We will promote the Office of Institutional Diversity’s goals, values, and mission so that it applies to all individuals.

Article III: Advisors
There shall be an advisor appointed to assist the group in fulfilling its purpose. The advisor must hold a faculty or staff position at the College.

Article IV: Structure
Because the group’s activities are intrinsic to the College’s diversity initiatives and concerns with group rights that are protected under the law, the group will operate as a student organization mandated and funded through the Student Government Association.

Article V: Membership
All College of Charleston students that are interested in positively promoting diversity and improving social issues on and around campus are welcome to become a member of SDIC. Although there is no application process, in order to stay an active member of the council, one must meet the following criteria:

- Officers must attend every meeting, and members may not miss more than two meetings a semester to be considered official members.

Membership shall be terminated by request of the Executive Board if fail to attend at least 6 meetings and participate in 4 Council-planned events during the academic school year.

Upon completion of degree, members are rewarded a cord for their services in the Council.
Article VI: *Officers*

The officers are in charge of the overall direction of the organization. They are led by the chair; however, no officer (chair included) is allowed to make any decision that goes against the majority of the will of the Student Diversity and Inclusion Council.

Article VII: *Duties of Officers*

**Chair:** The responsibilities of the Chair are but not limited to:
- Provides leadership and guidance to the council
- Serves as the student spokesperson for the Office of Institutional Diversity
- Calls meetings
- Delegates duties to other members
- Provides two way communication regarding diversity efforts and issues between students and faculty, administration, and staff.

**Co-Chair:** The responsibilities of the Co-Chair are but not limited to:
- Presides in the Chair’s absence
- Plans, organizes, and oversees SDIC events
- Establishes and maintains good standings with other organizations

**Treasurer (Fundraising Chair):** The responsibilities of the Treasurer are but not limited:
- Keeps council’s budget account in line and other financial matters needed for the Diversity LEADERS to function.
- Coordinates the purchasing of items needed for SDIC programs and activities
- Reviews and approves all spending endeavors of the council
- Reports budget updates at every executive, general body meeting, and to the Office of Institutional Diversity

**Secretary (Recording and Corresponding):** The responsibilities of the Secretary are but not limited to:
- In charge of minutes, attendance, e-mailing minutes to officers, and all other written materials needed.
- Maintains an accurate and readily available record of all SDIC meetings
- Forwards all SDIC meeting records to the Director of the Office of Institutional Diversity within 48 hours of the conclusion of all meetings

**Membership Chair:** The responsibilities of the Membership Chair are but not limited to:
- Holding an orientation session for new members
- Communicating and providing support to members who are on the brink of losing membership
- Addressing any membership issues to the Executive Board
- Liaison between members and Advisor

**Public Relations Chair:** The responsibilities of the PR Chair are but not limited to:
- Develops and manages all social media pages
- Responsible for advertising all SDIC events
- Develops recruitment and community outreach tactics and initiatives in collaboration with other officers
- Works with the Office of Institutional Diversity to create calendars

**Social Activism and Programming Chair:** The responsibilities of the Social Activism and Programming Chair are but not limited to:
- Responsible for leading and overseeing council programming efforts
• Plans and develops at least four programs a semester pertaining to issues concerning diversity and inclusivity while working closely with the Co-Chair
• Locates and develops collaborative and creative programming opportunities between SDIC and other campus and community entities
• Advertises and markets all programs and activities developed from the council while working closely with the Public Relations Chair

Article VIII: *Election of Officers*

Officers will be elected by members of the Student Diversity and Inclusion Council for the duration of one term, lasting from the first day of the fall semester and ending the in spring semester when elections are held once again. All members are eligible to run for officer positions if they have attended a majority of the meetings at the time of the election. Elections will be decided by a plurality of votes. Officers are limited to two terms.

Article IX: *Hazing*

Hazing is strictly prohibited. Hazing includes but is not limited to physical, sexual, verbal, digital, and any other form of harassment that brings harm to, or could harm, and individual. Anyone participating or aiding in acts defined as hazing will be turned over to the College of Charleston.

Last Updated:

January 12, 2017 by Averyona N. Gainey, SDIC Membership Chair